

**Manchester City Council  
Report for Resolution**

**Report to:** Executive – 14 December 2022

**Subject:** Delegation of Executive Functions to the Executive and Council Officers

**Report of:** The City Solicitor

---

**Summary**

To ask the Executive to note the decision of the Leader of the Council to delegate all of the Council’s executive functions to the Executive.

To ask the Executive to note and endorse the decision of the Leader of the Council to arrange for the discharge of all of the Council’s executive functions recorded at Part 3, Sections A and F of the Council’s November 2022 Constitution to be delegated as set out in that version of the Constitution.

**Recommendations**

That the Executive:

- (1) Notes the decision of the Leader of the Council to exercise the power under Section 9E(2) of the Local Government Act 2000 to delegate the discharge of all of the Council’s executive functions to the Executive;
  - (2) Notes and endorses the decision of the Leader of the Council to delegate to officers the discharge of all of the Council’s executive functions recorded at Part 3, Sections A and F of the Council’s November 2022 Constitution as set out in the revised versions of those sections presented to Council at its meeting on 30 November 2022; and
  - (3) In relation to the Scheme of Delegation to Officers set out in Part 3, Section F of the Council’s November 2022 Constitution, note that such delegations of executive functions include those functions that are designated as “Executive Functions” and those functions that are designated as “General Functions” insofar as these are executive functions.
- 

**Wards Affected:** All

<b>Manchester Strategy outcomes</b>	<b>Summary of the contribution to the strategy</b>
A thriving and sustainable city: supporting a diverse and distinctive economy that creates jobs and opportunities	Not directly applicable

A highly skilled city: world class and home grown talent sustaining the city's economic success	Not directly applicable
A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	Not directly applicable
A liveable and low carbon city: a destination of choice to live, visit, work	Not directly applicable
A connected city: world class infrastructure and connectivity to drive growth	Not directly applicable

**Full details are in the body of the report, along with any implications for:**

- Equal Opportunities Policy
- Risk Management
- Legal Considerations

#### **Financial Consequences – Revenue**

None directly.

#### **Financial Consequences – Capital**

None directly.

#### **Contact Officers:**

Name: Fiona Ledden  
Position: City Solicitor  
Telephone: 0161 234 3087  
E-mail: [fiona.ledden@manchester.gov.uk](mailto:fiona.ledden@manchester.gov.uk)

Name: Poornima Karkera  
Position: Head of Governance, Legal Services  
Telephone: 0161 234 3719  
E-mail: [poornima.karkera@manchester.gov.uk](mailto:poornima.karkera@manchester.gov.uk)

#### **Background documents (available for public inspection):**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

- Manchester City Council Constitution, as adopted by the Council on 30 November 2022

## **1.0 Introduction**

1.1 Section 9E(2) of the Local Government Act 2000 provides that when a Council operates a Leader and Cabinet form of Executive, it is for the Leader of the Council to allocate responsibility for the exercise of all of the Council's executive functions. The Leader may decide to discharge any of the Council's executive functions personally, or may arrange for the discharge of any of the Council's executive functions by –

- the Executive;
- another member of the Executive;
- a Committee of the Executive;
- an Area Committee; or
- an officer of the Council.

1.2 Section 9E(3) of the Local Government Act 2000 provides that where the Leader has arranged for the discharge of any of the Council's Executive functions to be delegated to the Executive, then (unless the Leader directs otherwise), the Executive may arrange for the discharge of any of the Council's executive functions that have been delegated to it by –

- a Committee of the Executive;
- an Area Committee; or
- an officer of the Council.

1.3 Section 9E(7) of the Local Government Act 2000 provides that any arrangements that are made by –

- the Leader for the discharge of any of the Council's executive functions by the Executive or by a Council Officer, or
- the Executive for the discharge of any of the Council's executive functions by a Council Officer,

do not prevent the Leader or the Executive whom the arrangements have been made by from exercising the executive functions concerned.

## **2.0 The Delegation of Executive Functions**

2.1 The Executive is asked to note the decision of the Leader of the Council to delegate the discharge of all of the Council's executive functions to the Executive. The Executive is also asked to note and endorse the arrangements agreed by the Leader of the Council for the delegation to officers of the Council's various executive functions as recorded at Part 3, Sections A and F of the Council's November 2022 Constitution, as presented to Council at its meeting on 30 November 2022.

## **3.0 Contributing to the Manchester Strategy**

### **(a) A thriving and sustainable city**

Not directly applicable

- (b) **A highly skilled city**  
Not directly applicable
- (c) **A progressive and equitable city**  
Not directly applicable
- (d) **A liveable and low carbon city**  
Not directly applicable
- (e) **A connected city**  
Not directly applicable

#### **4. Key Policies and Considerations**

- (a) **Equal Opportunities**  
none

- (b) **Risk Management**

The Council's Constitution is a key document that ensures effective corporate governance of the Council, in accordance with the Council's *Code of Corporate Governance*.

- (c) **Legal Considerations**

Ensuring that the discharge of the Council's executive functions has been delegated to the appropriate Council officers in accordance with the law, and that such delegation has been accurately recorded in the Council's Scheme of Delegation in the Constitution is of importance in ensuring that Council officers do not take actions for which they do not have the appropriate delegated authority.